



Meetings On The Terrace

152 THE TERRACE
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Meeting rooms for 4 to 100 people

Training • Corporate planning • Team building • Programme launches • Exams • AGMs • Board meetings

Welcome to Meetings On The Terrace, your central seminar venue. We are located right in the heart of the CBD, diagonally opposite the James Cook Hotel and next door to the Quest Atrium Hotel. Below is a selection of what we have on offer, please do not hesitate to contact us for a comprehensive quotation.

Rates 2019

Note: prices are per item per day exclusive of GST

EQUIPMENT LIST	
Standard whiteboard	complimentary
Electronic whiteboard - colour, USB	100
Smartboard	180
Sound system	from 150
Flipchart stand (no paper)	18
Flipchart stand with paper	36
Data projector	180
Lectern	35
Polycom phone	80
Webcam	110
Screen	complimentary
WiFi	complimentary
Note pad & pen	4

Refer to equipment list for full listing

CATERING OPTIONS	
MORNING/AFTERNOON TEAS per person	
Tea & Coffee ONLY	3.95
Tea & Coffee WITH...	
Biscuits or loaf (date)	6.70
Muffins/Slices/Danish	7.30
Scones savoury/sweet	7.30/7.75
Cakes	7.75
Croissants	7.75
Fruit kebabs or platter	7.70
Club sandwich	9.20
Hot savouries, mini quiche/saus rolls	8.70
LUNCH INCLUDES Tea & Coffee	
OPTION A 2xsavoury, 1xroll, 1xsweet, fruit bowl	22.95
OPTION B 3xsavoury, 1xroll, sweet, fruit platter	24.95
OPTION C 3xsavoury, 1xroll, sweet, cheese & fruit platter	27.95
EXPRESS 1xsavoury, 1xbread, sweet, fruit platter (Light Lunch)	19.90
BYO Now available at pp surcharge	3.00



ROOM CAPACITIES							
ROOM	SIZE (m)	CAFE T/G	U	CLASS T/RF	BOARD T/OS	THEATRE C/RF	RATE
SEMINAR & LECTURE COMBINED	20 x 11	65	28	50	30	90	850
SEMINAR	11 x 10	50	28	35	30	70	550
LECTURE	10 x 07	20	16	20	20	40	420
CABLE CAR	10 x 06	20	16	18	18	36	420
BREAKOUT ROOMS	2 rooms available. Seats 2-12 pax						180

T-tables C-chairs G-groups RF-rows forward OS-open square

Special rates for Exam room may differ

Try us first!

Our Clients like us for:

Natural light • High speed internet • Air Conditioning • Natural ventilation • Combining rooms • Evening rates

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Your Central Seminar Venue

Valid as at September 2018