



Meetings On The Terrace

152 THE TERRACE
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Meeting rooms for 4 to 100 people

Training • Corporate planning • Team building • Programme launches • Exams • AGMs • Board meetings

Welcome to Meetings On The Terrace, your central seminar venue. We are located right in the heart of the CBD, diagonally opposite the James Cook Hotel and next door to the Quest Atrium Hotel. Below is a selection of what we have on offer, please do not hesitate to contact us for a comprehensive quotation.

Rates 2018

Note: the prices are per item per day exclusive of GST

EQUIPMENT LIST	
Smart Board (QR code, interactive)	250
Data projector	180
Standard whiteboard	complimentary
Electronic whiteboard - B&W	80
Electronic whiteboard - colour, USB	100
Screen (complimentary if ordering catering or BYO)	20
Flipchart stand (no paper)	16
Flipchart stand with paper	32
Extra flipchart pads	16
Conference phone	180
Lectern	55
Internet access	35 or 10/GB
Note pad & pen	3.50
Other equipment available on request	

CATERING OPTIONS	
MORNING/AFTERNOON TEAS per person	
Tea & Coffee ONLY 3.85	
Tea & Coffee WITH...	Biscuits or loaf (date) 6.50
	Muffins/Slices/Danish 7.00
	Scones savoury/sweet 7.00/7.75
	Cakes 7.75
	Croissants 7.75
	Fruit kebabs or platter 7.70
	Club sandwich 9.20
	Hot savouries, mini quiche/saus rolls 8.70
LUNCH INCLUDES Tea & Coffee	
OPTION A	2 x savoury, 1x roll, sweet, fruit bowl 21.90
OPTION B	3 x savoury, 1x roll, sweet, fruit platter 24.50
OPTION C	3 x savoury, 1xroll, sweet, cheese & fruit platter 27.30
EXPRESS	1x savoury, 1x roll, sweet, fruit platter (Light Lunch) 19.90
BYO	Now available at pp surcharge 3.00

new!

ROOM CAPACITIES							
ROOM	SIZE (m)	U	CAFE Groups of tables	CLASSROOM Chairs + tables in rows	BOARDROOM Hollow Square	THEATRE Chairs in rows	RATE
SEMINAR & LECTURE COMBINED	20 x 11	28	65	50	45	100	770
SEMINAR	10 x 11	28	50	35	30	70	535
LECTURE	10 x 07	16	20	20	20	45	390
CABLE CAR	10 x 06	16	20	20	20	35	390
BREAKOUT ROOMS		Boardroom seating for 4-10 persons					175

Try us first!

Our Clients like us for:

Natural light • High speed internet • Air Conditioning • Natural ventilation • Combining rooms • Evening rates

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25% surcharge on room rate if no catering or paying BYO fee. Rates valid as at February 2018

Your Central Seminar Venue